Brookfield Christian School

Financial Agreement

Upon enrolling my child/children at Brookfield Christian School I/we agree to the following:

1. Tuition is paid on a monthly basis, due the first day of the month that your child is in attendance and is based on the age of your child.

2. Tuition payments in the arrears will affect the student's enrollment status. No student will be allowed to continue in school until tuition payments are current or satisfactory arrangements have been made.

3. A fee of $15.00 will be assessed for all late tuition payments. A payment is considered late after the 5th of the month.

4. A fee of $25.00 will be assessed for all returned checks.

5. All student Book and Material fees are due at the time of registration.

6. The student's records will not be released until all payments are current.

7. Registration fees, Books and Materials fees, and Security Deposits are non-refundable.

8. One month paid notice must be given **in writing** upon leaving Brookfield.

9. There is no reduction in tuition for holidays, vacations, absenteeism, non-academic days and school closing due to inclement weather conditions. After twelve consecutive months of attendance and tuition payments, however, Brookfield offers one tuition free vacation week per year.

10. If you choose to take time off from Brookfield during the Summer you must first **give notice in writing** and second **leave a security deposit of $250** to hold your child's spot-- *this time off is restricted to the months of June, July & August*. If this protocol is not followed you will risk losing your spot.

11. All checks should be make payable to:

    Brookfield Christian School

    (***Please*** *include your child's name on all checks)*

Signature:_____ Date:_____

(Parent/Guardian)

Signature:_____ Date:_____

(Parent/Guardian)

Child's Name: _____